



National Capital Therapy Dogs, Inc.  
P.O. Box 234, Highland, Maryland 20777  
301.585.6283

### SUMMARY OF EXPECTATIONS: ANIMAL-ASSISTED THERAPY PROGRAM

It is intended that the National Capital Therapy Dogs, Inc. (NCTD) will conduct an AAA [AAT] program at \_\_\_\_\_ (the Facility).

The numbers and times of visits will be arranged from time to time. The program will be reviewed from time to time by the two parties and amended as necessary.

The Facility expects that:

- (a) NCTD will provide only teams that have received standard-based training and evaluation and are registered with NCTD as animal-assisted therapy teams;
- (b) handlers and animals will be appropriately dressed and identified;
- (c) animals will be properly cleaned and groomed;
- (d) all handlers will comply with the Facility's volunteer policies;
- (e) NCTD will appoint one volunteer to act as Program Coordinator and as the primary point of contact with the Facility;
- (f) NCTD will make every effort to provide teams according to the agreed schedule and to notify the On-site Coordinator promptly if a visit has to be rescheduled or cancelled;

NCTD expects that:

- (a) Before each visit the Facility will draw up a list of clients that are to be visited, and will brief teams on any particular precautions they need to take. The clients should be screened for suitability and interest and should exclude any with animal allergies, infections or open wounds. [For AAT, the Facility will identify the therapeutic goals of the pet assisted therapy for each client and brief the handlers on these.]
- (b) Clients will wash or sanitize their hands before and after each visit;
- (c) Teams will operate under the supervision of trained staff during their visits;
- (d) No non-NCTD animals will visit the same units during NCTD visits;
- (e) The Facility will make every effort to provide prompt notice if a visit has to be cancelled due to a low census or any other reason;
- (f) The Facility will appoint a staff member as On-site Coordinator and as the primary point of contact with NCTD.

Date \_\_\_\_\_